

Report of the Deputy Chief Executive

Report to Executive Board

Date: 22nd April 2015

Subject: Financial Health Monitoring 2014/15 – Provisional Outturn

Are specific electoral Wards affected? If relevant, name(s) of Ward(s):	<input type="checkbox"/> Yes	<input checked="" type="checkbox"/> No
Are there implications for equality and diversity and cohesion and integration?	<input type="checkbox"/> Yes	<input checked="" type="checkbox"/> No
Is the decision eligible for Call-In?	<input checked="" type="checkbox"/> Yes	<input type="checkbox"/> No
Does the report contain confidential or exempt information? If relevant, Access to Information Procedure Rule number: Appendix number:	<input type="checkbox"/> Yes	<input checked="" type="checkbox"/> No

Summary of main issues

1. The purpose of this report is to inform members of the provisional outturn position for the 2014/15 financial year in respect of the Council's Revenue Budget and the Housing Revenue Account.
2. Members will recall that the 2014/15 General Fund Revenue Budget, as approved by Council, provides for a variety of actions to reduce spending by approximately £47m.
3. It is clear that actions have taken place across all areas of the Council and that significant savings have been delivered in line with the approved budget.
4. The provisional outturn position is for an overall underspend of £0.7m. This projection represents an improvement of £0.4m from the previously reported position and is in line with the assumption in the 2015/16 budget.
5. The Housing Revenue Account is projecting a surplus of £4.7m.

Recommendations

1. Members of the Executive Board are asked to note the provisional outturn position of the Council for the 2014/15 financial year.

1. Purpose of this report

- 1.1 This report sets out for the Executive Board the Council's provisional outturn position for the 2014/15 financial year.
- 1.2 Budget management and monitoring is a continuous process throughout the year, and this report reviews the projected outturn position and comments on the key issues impacting on the overall achievement of the budget for the current year.

2. Background information

- 2.1 Members will recall that the net budget for the general fund was set at £565.8m, supported by the use of £3.5m of general fund reserves.
- 2.2 Following finalisation of the 2013/14 accounts, General Fund Reserves at 31st March 2014 amounted to £26.1m.

3. Main Issues

- 3.1 Table 1 below provides a summary of the provisional outturn position for the year.

Summary Position - Financial Year 2014/15 Provision Outturn

Reporting Period March 2015

Directorate	Director	(Under) / Over Spend for the current period				Month 10 £000
		Staffing £000	Total Expenditure £000	Income £000	Total Under /Overspend £000	
Adult Social Care	Dennis Holmes	(457)	16,828	(15,317)	1,511	1,974
Children's Services	Nigel Richardson	(1,852)	9,266	(6,119)	3,147	4,562
City Development	Martin Farrington	62	3,134	(3,222)	(88)	0
Environment & Housing	Neil Evans	(1,531)	(980)	(460)	(1,439)	(1,145)
Strategy & Resources	Alan Gay	(916)	(261)	559	298	11
Citizens & Communities	James Rogers	(159)	(4,241)	2,777	(1,464)	(651)
Public Health	Dr Ian Cameron	(246)	(406)	21	(385)	(53)
Civic Enterprise Leeds	Julie Meakin	109	(3,539)	3,664	125	125
Total		(4,990)	19,801	(18,097)	1,705	4,823
Corporate issues						
Debt Savings					(2,100)	(2,100)
Street Lighting					(4,300)	(4,300)
Reduced Levy payment to the Pool					(800)	
Schools Capitalisation					(1,200)	
Section 278 shortfall					2,400	
New Homes Bonus					1,335	1,335
Contribution from/(to) Earmarked Reserves					1,588	
General procurement target					700	
Total					(672)	(242)

3.2 Directorates

3.2.1 The forecast underspend of £0.7m represents an improvement of £0.4m from the position reported to the Executive Board in February 2015. At Directorate level, the position has improved by £3.1m and mainly reflects the following changes:

- Adult Social Care - The demand-led community care budget has been under pressure throughout the financial year, mainly due to increased activity levels within home care for older people. In addition there are some significant pressures on the learning disability pooled budget, with the number and average cost of monthly care plan approvals this financial year being higher than last year. There is also growing pressure on residential and nursing care placements, mainly those for people with mental health needs. Contingency actions have been identified and implemented during the year to mitigate these pressures.

The staffing budget is now anticipated to come in under budget at £0.4m, a reduction of £0.7m from the previous month, although transport costs have increased by a further £0.3m to £1.1m.

The forecast outturn position also reflects the creation of an earmarked reserve to support initiatives relating to health and social care service transformation and integration and to support the 2015/16 budget.

- Within Children's Services, the projection reflects continuing pressures on the externally provided residential and fostering placements. Externally provided placements numbers are currently above plan and translate into a pressure of £5m, which represents an increase of £0.4m from that previously reported. Spend on staffing is projected at £1.8m under budget an increase of £0.9m from previously reported and additional payment by results income has been received through the Families First initiative.
- Additional Housing Benefit overpayment income of £0.4m within Citizens and Communities.

3.2.2 Further details can be found in the financial dashboards attached to this report.

3.3 Corporate Issues

3.3.1 In addition to the savings on debt costs, the street lighting contract and the reduction in New Homes Bonus reported previously, there are a number of further variations within the strategic budget as follows:-

3.3.2 The Council's contribution to the Leeds City Region Business Rates Pool is determined by the amount of Business Rates growth achieved during the year. For 2014/15 the amount payable has reduced by £0.8m reflecting a reduction in growth following the level of successful appeals made during the year.

3.3.3 Insurance reserve – anticipated savings of £1.1m are projected through the renegotiation of several external insurance policies.

- 3.3.4 There is a potential reduction in section 278 income¹ of approximately £2.4m which reflects lower development activity than anticipated.
- 3.3.5 A £2m reserve was established in 2014/15 to meet the cost of severance payments due under the Early Leavers Initiative. Due to the high numbers of staff leaving under the scheme in 2014/15 the projected cost in the current year is £6.6m. This will generate significant staffing savings in 2015/16 and future years and will contribute to the continuing financial challenges faced by the Council.
- 3.3.6 There is a central pressure of £0.7m relating to the corporate procurement target which is budgeted for centrally but which has been achieved in Directorates.
- 3.3.7 Capital programme – an additional £1.2m of savings are anticipated in 2014/15 by capitalising spend in schools delegated revenue budgets.
- 3.3.8 As part of the process of finalising the 2014/15 accounts the intention is to undertake a further review of all provisions, earmarked and specific reserves.

3.4 Other Financial Performance

3.4.1 Council Tax and NNDR

The final in-year Council Tax collection rate for 2014/15 target is 96.67% which compares favourably against both the previous year's performance and current year target of 95.7%.

The collection rate for Business Rates at the end of February was 93.85% compared to 95.04% at the same time in 2013/14. As expected this represents a significant improvement on the position at the end of January as the impact of the switch from ten to twelve months takes effect. It is expected that the final position at the end of March will show an improvement on the 2013/14 position.

- 3.4.2 The position on the Council Tax and Business Rates collection funds will be finalised as part of outturn process and finalising the year-end accounts.

4. Housing Revenue Account (HRA)

- 4.1 The HRA is projecting a surplus of £4.7m.
- 4.2 Income from rents is projected to be £1.0m more than budget. This is primarily due to the actual level of voids being less than budgeted levels of 1.25%.
- 4.3 Additional income of £0.2m from leaseholder contributions to capital works is projected and £0.4m of unbudgeted income is anticipated due to be received in connection with contract-related performance payments and profit sharing. This is offset by a projected reduction of £0.4m in salaries which can be capitalised in accordance with Council principles.

¹ The Council receives income from developers to fund highways works which are required for new development schemes. These are known as section 278 agreements and the Council's 2014/15 revenue budget provides for income of £5.2m for such schemes.

- 4.4 Savings of £2.9m over the £1.0m assumed in the budget are projected in relation to employees and transport. This is primarily due to vacancies being held whilst revised structures were being implemented as a result of the housing management function coming back in house. It should be noted however, that all these additional savings will not be recurring.
- 4.5 Savings of £0.4m are expected from Council Tax in relation to void properties. This is due to reducing void levels and is consistent with trends in 2013/14. Net savings of £0.7m are projected in relation to repairs which is primarily due to savings on void repairs and gas servicing offset by an overspend on planned maintenance and responsive repairs. In addition, it is projected that Construction Services will outturn with a net surplus of £0.5m.
- 4.6 Further savings are projected in relation to the contribution to the Bad Debt Provision £0.5m, and against charges for capital £0.5m which is due to interest rates on debt being lower than budgeted.
- 4.7 These savings contribute towards offsetting the additional £1.7m of costs in relation to Disrepair claims against the Council. Additional resources have been provided to address this issue.
- 4.8 The Department for Communities and Local Government (CLG) has recently issued a direction allowing the Council to fund payments to the Council's own tenants under the Discretionary Housing Payments (DHP) scheme. A maximum of £0.25m has been earmarked to fund tenants with severe disabilities living in adapted properties.
- 4.9 Excluding technical arrears, arrears for current tenants are £6.0m compared to £4.6m at the end of 2013/14, an increase of £1.4m. Collection rates to the end of January were 97.29% for dwelling rents, compared to the target of 98.06%.

5. Corporate Considerations

5.1 Consultation and Engagement

- 5.1.1 This is a factual report and is not subject to consultation

5.2 Equality and Diversity / Cohesion and Integration

- 5.2.1 The Council's revenue budget for 2014/15 was subject to Equality Impact Assessments where appropriate and these can be seen in the papers to Council on 26th February 2014.

5.3 Council Policies and City Priorities

- 5.3.1 The 2014/15 budget targeted resources towards the Council's policies and priorities. This report comments on the financial performance against this budget.

5.4 Resources and Value for Money

- 5.4.1 This is a revenue financial report and as such all financial implications are detailed in the main body of the report.

5.5 Legal Implications, Access to Information and Call In

5.5.1 There are no legal implications arising from this report. In accordance with part 4 (f) of the Council's Constitution (Budget and Policy Framework Procedure Rules) Executive Board shall be entitled to vire across budget headings subject to value limits set out in the Financial Procedure Rules. There are no requests this month.

5.6 Risk Management

5.6.1 The Council's financial risk register details the risks and consequences, existing controls to mitigate against the risks, the value in monetary terms, review dates and progress towards managing the risks.

6. Future reporting proposals

6.1 Given the scale of the financial challenge in 2015/16 and the scale of the budget reductions, the intention is to strengthen corporate budget monitoring and accountability arrangements by focussing on the delivery of the key budget action plans and other key areas of risk within the budget.

6.2 Financial health reporting to Executive Board will take place on a monthly basis and will report;

- Progress against budget actions highlighting any remedial actions that are required,
- Any demographic/demand variations which are impacting on the budget and any other significant budget variations
- Forecast outturn projections at Directorate and Corporate levels.

7. Recommendations

7.1 Members of the Executive Board are asked to note the provisional outturn financial position of the authority for 2014/15.

8. Background documents²

8.1 None

² The background documents listed in this section are available to download from the Council's website, unless they contain confidential or exempt information. The list of background documents does not include published works.

**ADULT SOCIAL CARE
FINANCIAL DASHBOARD - 2014/15 FINANCIAL YEAR
Provisional Outturn**

Overall narrative

The directorate's provisional outturn position is an overspend of £1.1m relating to its general activities, with a further £0.4m arising from the Supreme Court legal judgement in March 2014 that clarified the meaning of 'deprivation of liberty' in the context of the Mental Capacity Act. The Supreme Court legal judgement means that the number of people lacking mental capacity who require a Best Interest Assessment will increase significantly and this is already evident in activity levels. The position has reduced by £0.3m from the previous forecast, which mainly relates to staffing. Additional grant funding of £0.5m is included this month to reflect the government's Delayed Transfers of Care grant and this has been offset by increased spend within the community care budget. Significant pressures have been experienced this year on demand-led community care budgets and due to the Supreme Court judgement, but mitigating contingencies have been identified to cover the majority of these pressures.

The main variations at outturn across the key expenditure types are as follows:

Staffing (-£0.5m – 0.7%)

This reflects the continued careful management of the staffing budget to help offset the demand-led pressures within the community care budget.

Transport (+£1.0m – 22.7%)

Expenditure on transport is generally reducing year on year, but the budgeted level of savings are not yet being delivered. Plans are in place to achieve these savings but the financial impact of their delivery is now expected in 2015/16.

Community care packages (+£7.9m – 5.4%)

A substantial pressure continues to affect the home care budget, although the position has stabilised in recent months. The budget assumed that there would be no net weekly increase in the hours of care provided, but currently the weekly increase is around 43 hours. In addition there are some significant pressures on the learning disability pooled budget, with the number and average cost of monthly care plan approvals this financial year being higher than last year. There is also a substantial pressure on residential and nursing care placements, mainly those for people with mental health needs. These are partly offset by savings on direct payments as fewer people than budgeted for are currently choosing to receive a cash payment to arrange their own care package.

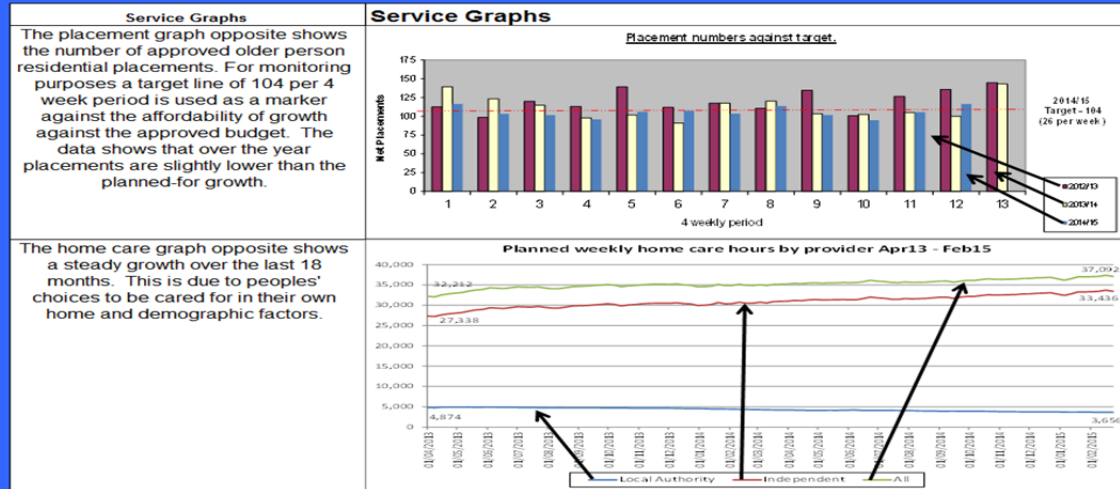
Income (-£15.3m – 23.5%)

This mainly relates to the health funding provided to support Adult Social Care services, particularly to support health and social care integration and service transformation. It also includes funding for intermediate care beds and for information and knowledge management initiatives ongoing from 2013/14, grant funding for delayed transfers of care, capital funding for staff working on IT schemes and Public Health funding for Neighbourhood Networks and residential rehabilitation.

Use of Earmarked Reserve (+£9.4m)

This mainly reflects the creation of an earmarked reserve to support initiatives relating to health and social care transformation and integration and to support the 2015/16 budget.

ADULT SOCIAL CARE FINANCIAL DASHBOARD - 2014/15 FINANCIAL YEAR Provisional Outturn



Budget Management -

net variations against

Expenditure on care packages is the major element of expenditure. This table is based on the standard subjective analysis and so care package spend is spread across several headings.

	Latest Estimate £'000	Projected Variations									Total (under) £'000	
		Staffing £'000	Premises £'000	Supplies & Services £'000	Transport £'000	Internal Charges £'000	External Providers £'000	Transfer Payments £'000	Appropriation £'000	Total Expenditure £'000		Income £'000
Quarter 1	194,786	711	(22)	(9)	(84)	500	4,300	(1,974)	(1,370)	2,052	(1,561)	490
Month 4	194,796	1,045	(21)	(272)	(76)	1,012	5,665	(2,026)	(1,370)	3,957	(1,961)	1,996
Month 5	195,796	1,238	(64)	(149)	(89)	1,032	5,731	(1,857)	(1,370)	4,471	(2,353)	2,118
Month 6	195,796	1,289	(128)	(181)	(84)	1,057	6,858	(2,073)	(1,370)	5,368	(2,743)	2,625
Month 7	195,853	619	(199)	(299)	(107)	922	7,513	(1,925)	(1,370)	5,153	(3,088)	2,065
Month 8	195,558	454	(152)	(282)	(118)	759	7,763	(1,508)	(1,370)	5,547	(3,615)	1,932
Month 10	195,558	262	(239)	(272)	(253)	878	8,099	(1,406)	4,530	11,599	(9,626)	1,974
Month 11	195,558	48	(220)	(271)	(256)	938	8,036	(1,269)	4,530	11,536	(9,669)	1,868
Provisional Outturn	195,558	(457)	(233)	(120)	(329)	816	8,694	(943)	9,400	16,828	(15,317)	1,511

	Latest Estimate £'000	Projected Variations								Prov. Outturn £'000
		Quarter 1 £'001	Month 4 £'000	Month 5 £'000	Month 6 £'000	Month 7 £'000	Month 8 £'000	Month 10 £'000	Month 11 £'000	
ASC Public Health	52	0	1	0	17	(3)	(2)	(2)	(2)	0
Access & Care	150,269	2,275	4,642	4,778	5,512	6,372	6,774	6,974	6,989	7,318
Care Reform	1,767	0	0	(2)	(6)	(156)	(311)	(243)	(241)	(233)
Strategic Commissioning	-88	(2,106)	(2,425)	(2,434)	(2,487)	(2,670)	(2,874)	(2,891)	(2,940)	(3,418)
Resources	7,126	(129)	(238)	(328)	(526)	(1,054)	(1,150)	(1,182)	(1,180)	(1,406)
Care Delivery	36,431	451	17	104	113	(425)	(507)	(681)	(761)	(750)
Total	195,558	490	1,996	2,118	2,625	2,064	1,930	1,973	1,868	1,511

CHILDREN'S SERVICES
FINANCIAL DASHBOARD - 2014/15 FINANCIAL YEAR
Provisional Outturn

Overall, the provisional outturn position for the Children's Services Directorate is an overspend of £3.15m or 2.5% against the net managed budget of £126m. This outturn represents a favourable movement of £0.6m from the previous forecast predominantly due to favourable income variations including £220k for the Vine Education Service and £100k of traded income within Learning Skills and Universal Services. The provisional outturn position also reflects further reductions in spending on IT spend (£80k), reductions in legal charges (£50k) and further capitalisation.

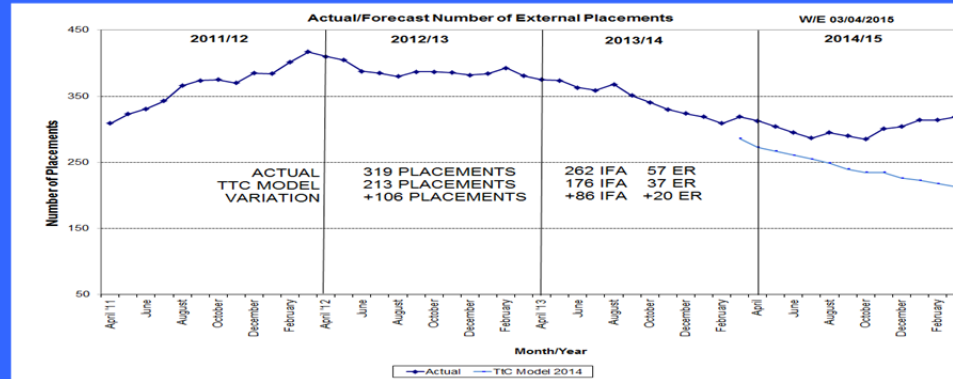
Looked After Children - the 2014/15 budget strategy recognised the strategic obsession around reducing the need for children to be in care with budget action plans totally some £5.8m around safely reducing placement numbers and changing the mix of placement provision. The provisional outturn position shows that these savings will not be achieved in full. In terms of placement numbers, at the end of March, there were 57 children & young people in externally provided residential placements [+20 compared to the financial model] and 262 children & young people in placements with Independent Fostering Agencies [+82 compared with the financial model]. Overall, these placement numbers translate into a budget pressure of £5m. The provisional outturn position also recognise some demand pressures around special guardianship orders [£0.1m], assisted adoptions [£0.4m], in-house fostering [£0.8m], Direct Payments [£0.2m] and Leaving Care Services [£0.6m]. Other pressures across the Directorate include Children's Centres [£1m] and Social Work/ Safeguarding Teams [£1m].

Staffing - overall, the staffing budgets position is an underspend by £1.85m across the general fund, grant/income funded and central schools budget functions. These position reflects the number of vacant posts across the Directorate, the impact of the predominantly internal recruitment market, reductions in the use of agency staffing and the links to grant funding and income budgets. The anticipated year-end spend on overtime is £1m and £4.4m on agency staffing.

Transport - the 2014/15 budget strategy included £4.6m of anticipated savings around policy and provision changes in respect of home to school/college transport. The provisional outturn position shows slippage against these action plans and additional demand totalling some £2.5m.

Income - the £6.1m of additional income recognises the utilisation of the additional capital receipts to fund the schools capital spend [£2m], an underspend of £0.8m on the BSF ICT programme, additional Families First income [£1.1m], additional health income for placements [£0.4m] and also slippage on the creation of early education/childcare places across the children's centres and private, voluntary and independent sector providers which are funded via the dedicated schools grant. The position also shows the additional transitional implementation grant funding for the implementation of the Children and Families Act in respect of children and young people with Special Educational Needs and Disabilities (£0.5m) as well as the first instalment of income from the DfE Social Care Innovations Fund (£1.7m) and £1m of income for the Families First programme, both of which have been received in advance and will be carried forward to 2015/16.

CHILDREN'S SERVICES FINANCIAL DASHBOARD - 2014/15 FINANCIAL YEAR Provisional Outturn



Budget Management - net variations against the approved budget

				PROJECTED VARIANCES										Total (under) / overspend £'000
	Expenditure Budget	Income Budget	Latest Estimate	Staffing	Premises	Supplies & Services	Transport	Internal Charges	External Providers	Transfer Payments	Appropriation	Total Expenditure	Income	
	£'000	£'000	£'000	£'000	£'000	£'000	£'000	£'000	£'000	£'000	£'000	£'000	£'000	
Quarter 1	281,087	(153,351)	127,736	(805)	99	253	154	86	1,831	(122)	0	1,496	428	1,924
Month 4	282,319	(154,696)	127,623	209	355	320	2,008	791	832	299	(368)	4,446	(518)	3,928
Month 5	282,598	(154,976)	127,622	204	146	296	1,992	735	1,915	144	(213)	5,219	(636)	4,583
Month 6	283,352	(155,730)	127,622	(142)	363	460	1,991	671	3,052	145	(177)	6,363	(1,018)	5,345
Month 7	283,312	(155,648)	127,664	(184)	102	(206)	2,374	609	3,915	336	(275)	6,671	(3,078)	3,593
Month 8	281,841	(155,612)	126,229	(812)	111	(32)	2,096	524	5,018	427	(305)	7,027	(3,067)	3,960
Month 10	281,482	(155,254)	126,228	(981)	86	47	2,102	457	4,909	437	(317)	6,740	(2,178)	4,562
Month 11	280,974	(154,746)	126,228	(1,247)	40	111	2,299	96	5,592	413	667	7,971	(3,652)	4,319
Provisional Outturn	281,020	(154,792)	126,228	(1,852)	26	(274)	2,350	129	5,098	467	3,322	9,266	(6,119)	3,147

	Expenditure Budget	Income Budget	Latest Estimate	Quarter 1	Month 4	Month 5	Month 6	Month 7	Month 8	Month 10	Month 11	Provisional Outturn
	£'000	£'000	£'000	£'000	£'000	£'000	£'000	£'000	£'000	£'000	£'000	£'000
Partnership, Development & Business Support	8,966	(1,146)	7,820	(39)	29	15	16	(785)	(851)	(902)	(976)	(1,368)
Learning, Skills & Universal Services	83,742	(61,184)	22,558	649	1,059	1,178	1,116	1,013	1,075	1,287	1,502	1,039
Safeguarding, Targeted & Specialist Services	118,573	(24,462)	94,111	1,333	2,424	2,770	3,684	3,202	3,936	4,189	3,921	3,781
Strategy, Performance & Commissioning	66,046	(53,754)	12,292	(19)	416	620	529	163	(200)	(12)	(98)	(275)
Central Overheads	3,693	(14,246)	(10,553)	0	0	0	0	0	0	0	(30)	(30)
Total	281,020	(154,792)	126,228	1,924	3,928	4,583	5,345	3,593	3,960	4,562	4,319	3,147

City Development
FINANCIAL DASHBOARD - 2014/15 FINANCIAL YEAR
Provisional Outturn

Overall Narrative

The provisional outturn position is that the Directorate will underspend the budget by £88k, a slight improvement on the position previously provided.

Planning and Sustainable Development

This service has an underspend of £139k. Staffing is now £42k under budget. Income from planning and building fees for the outturn position is above the budget with actual income of £4,600k against the total budget of £4,464k. The improved position is due to income being above budget whilst previous projections assumed income would be in line with the budget.

Economic Development

This service is £122k overspent. One off income of £275k received by Highways and Transportation has been used to offset some of the Markets income shortfall this financial year. Savings on other supplies and services budgets across Economic Development have helped offset the reduced surplus for Kirkgate Market.

Asset Management and Regeneration Services

This service has spent below budget by £695k as a result of additional rental income, savings on staffing of £249k, lower prudential borrowing costs, new asset income and other one off income received during the year.

Employment and Skills

This service has spent below budget by £164k with staff savings and an underspend on various commissioned contracts contributing to this position.

Highways and Transportation

This service is below budget by £39k. The Service has additional expenditure on supplies and services which is offset by additional income. This is as a result of more work being awarded externally than was originally budgeted for. Spend on winter maintenance is £1.1m.

Sport and Active Recreation

This service is also spent over budget by £198k. The final income position is shows an improvement from earlier projections. Grant income related to the Leeds Let's Get Active will be carried forward to provide funding for a continuation of the scheme. as the impact on income has not been as great as originally anticipated.

Libraries, Arts and Heritage

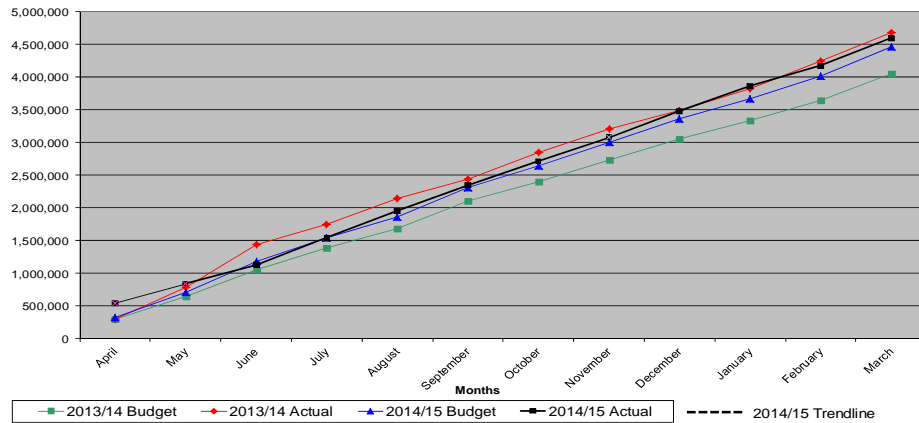
This service has spent slightly below budget. An overspend on staffing has been mostly funded by an additional £350k in one off income received by Highways and transportation that has been allocated to Libraries.

Resources and Strategy

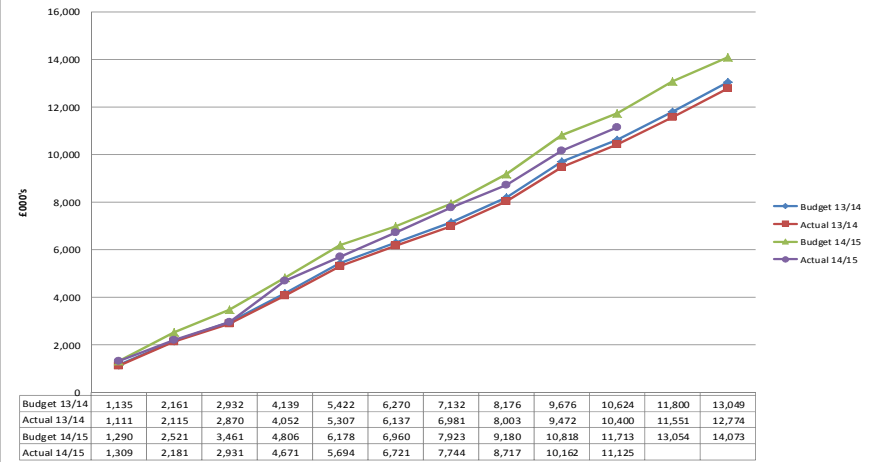
This service is overspent by £641k. The overspend is mainly on staffing as a Directorate staff saving target of £600k was included in the R and S budget and this saving has been achieved in other service areas.

City Development FINANCIAL DASHBOARD - 2014/15 FINANCIAL YEAR Provisional Outturn

Planning and Building Fees 2013/14 and 2014/15 Cumulative



Sport Income 2013-14 and 2014-15 Cumulative



Budget Management - net variations against the approved budget;

	Latest Estimate £'000	Projected Variations					Internal Charges £'000	External Providers £'000	Transfer Payments £'000	Appropriation £'000	Total Expenditure £'000	Income £'000	Total (under) / overspend £'000
		Staffing £'000	Premises £'000	Supplies & Services £'000	Transport £'000								
Quarter 1	60,162	384	307	334	334	(5)	(52)	20	4	0	992	(561)	431
Month 4	60,191	536	317	949	31	31	8	20	(40)	0	1,821	(1,636)	185
Month 5	60,079	124	354	799	36	36	39	20	0	(35)	1,337	(1,001)	336
Month 6	60,079	226	272	975	37	37	110	20	(100)	0	1,540	(1,234)	306
Month 7	60,423	331	224	892	177	177	218	20	(103)	0	1,759	(1,509)	250
Month 8	60,079	151	47	1,385	180	180	40	20	(113)	0	1,710	(1,487)	223
Month 10	60,079	230	55	1,071	258	258	206	20	(112)	0	1,728	(1,728)	0
Month 11	60,570	27	(29)	1,548	373	373	(226)	20	(71)	0	1,642	(1,643)	(1)
Provisional Outturn	60,618	62	54	2,330	372	372	(424)	20	720	0	3,134	(3,222)	(88)

	Latest Estimate £'000	Quarter 1 £'000	Month 4 £'000	Month 5 £'000	Month 6 £'000	Month 7 £'000	Month 8 £'000	Month 10 £'000	Month 11 £'000	Prov. Outturn £'000
Planning and Sustainable Development	3,956	20	96	114	118	87	62	73	32	(139)
Economic Development	1,594	1	0	104	94	46	46	52	139	122
Asset Management and Regeneration	3,260	0	0	15	(44)	(116)	(117)	(294)	(391)	(694)
Highways and Transportation	20,144	(1)	0	0	0	0	0	(2)	(2)	(39)
Resources and Strategy	1,703	50	43	92	126	357	360	268	317	642
Employment and Skills	2,879	3	(8)	(39)	(43)	(129)	(129)	(140)	(140)	(164)
Libraries, Arts and Heritage	20,559	350	44	43	59	4	0	5	(1)	(14)
Sport and Active Recreation	6,523	8	10	7	(4)	1	1	38	45	198
Total	60,618	431	185	336	306	250	223	0	(1)	(88)

ENVIRONMENT & HOUSING DIRECTORATE SUMMARY

FINANCIAL DASHBOARD - 2014/15 FINANCIAL YEAR

Provisional Outturn

Overall Position

The Directorate's provisional outturn position is an underspend of £1,440k, which is an improvement of £106k from previous forecasts.

Community Safety (£256k underspend)

Staffing is £369k under budget. This is primarily due to a staffing underspend on CCTV/Partnership (£157k) due to pre-restructure vacancies, Signpost (£108k), ASBU (£70k) and Safeguarding (£34k). Charges to the HRA are £300k lower than originally projected due to a combination of review of workloads and staff vacancies. Legal costs are £57k below budget. A £46k pressure is in Signpost for sessional workers and recharges. £58k of additional income from the Community Safety Fund has been identified to support Safeguarding activities. Review of expenditure budgets has identified further transport and supplies and services savings of £81k. Other net income savings total £38k.

Strategic Housing and General Fund Support (£246k underspend)

There is an underspend on Supporting People contracts (£194k) after achieving efficiencies of £1,254 between 13/14 and 14/15. The underspend is primarily due to additional Police and Crime Commissioner funding that can be applied to alcohol related contracts. The amounts borrowed from the reserves in 11/12 is now deemed to have been repaid. A staffing underspend of £309k (mainly in Housing Options, Area Renewal and Leeds Neighbourhood Approach) is largely offset by £198k of associated income pressures/efficiency targets. The £165k DWP Reform Transitional funding will now primarily be utilised within Housing Benefit administration rather than within Housing in 14/15. A £60k underspend is in Homelessness Prevention activities. Other net savings total £46k.

Parks & Countryside (£180k overspend)

Parks & Countryside is overspent by £179k in 2014/15. The judicial review ruling on allotments has created a pressure of £104k (£50k reduced income and £54k of legal costs) and a further a £96k pressure is expected on income from the Landscape / horticultural maintenance teams. The cost of golf is £174k over the budgeted level and an overspend of £222k for Bereavement Services after utilising some one off funding. Tropical World has a pressure of £183k due to the works and extended closure. Workshop spares, fuel and sales are under budget by £216k and Insurance savings of £215k are expected. Other net cost savings of £168k primarily on weed spraying and grounds maintenance is the outturn position.

Car Parking (£1,249k underspend)

Savings from vacant posts that are in the process of being recruited to will save £202k. Expenditure savings of £39k mainly Electricity and NNDR. Parking income is projected to be £1,007k higher than the budget.

On Street income has generated additional income of £679k, with off-street income is projected to be up by £328k. These are partially offset by reductions in PCN offences and the payment rates (£637k), though BLE income projected to be up by £75k. (Phase 1 down £468k)

Woodhouse Lane - continues to be busy during week days, this has increased by +£276k (incl Jan price increase to £6.00).

Currently managing the former Quarry Hill site for a monthly fee. Outturn assumes 12 months £79k. Other income +£207k

ELI Severance Costs

It should be noted that the provisional outturn position does not include one off severance costs associated with those expected ELI leavers in 2014/15. These costs are estimated to be in the region of £950k (GF only)

Appropriate budgetary provision for any ongoing pension costs has been made in the 2015/16 budget proposals.

Waste Management (£557k overspend)

The budget assumes the delivery of £2.5m of savings, predominately in waste disposal resulting from the full year effects of last years roll out of Alternate Week Collection (AWC) and the roll out of the service to a further 106,000 households during 14-15.

Refuse Collection's outturn position is +£180k. The pay budget is now over by around £37k and the delay to AWC will impact on route changes which will cost circa £145k in year. Fuel costs will save around £279k, offset by other vehicle costs of around £395k. Additional income of £81k line by line savings are £37k

The waste disposal budget is £18m. There is a variation of £671k; £407k of this variance arises from the slippage of AWC3 into 2 separate phases, overall waste volumes being above budget (but below 13/14 levels) and the effects of new disposal contracts.

Additional costs of disposing of recycled waste and waste at HWSS is now costing around £264K as a result of recent falls in the market price for scrap and glass.

However savings in staffing are £117k and other net pressures amount to £29k.

Savings from HWSS running costs are around £206k, this primarily arises from savings in staffing and vehicle related costs.

Environmental Action (£425k underspend)

Within Environmental Health savings from vacant posts are £273k, along with staffing spend on front line cleansing and enforcement staffing has a saving of £85k.

Other variations amount to a further £67k saving

ENVIRONMENT & HOUSING DIRECTORATE SUMMARY
FINANCIAL DASHBOARD - 2014/15 FINANCIAL YEAR
Provisional Outturn

Budget Management - net variations against the approved budget;

Summary By Expenditure Type

	Latest Estimate £'000	Projected Variations									Total (under) / overspend £'000	
		Staffing £'000	Premises £'000	Supplies & Services £'000	Transport £'000	Internal Charges £'000	External Providers £'000	Transfer Payments £'000	Appropriation £'000	Total Expenditure £'000		Income £'000
Quarter 1	73,272	75	137	(58)	(6)	37	(20)	0	0	165	(165)	0
Month 4	73,272	102	(154)	596	(145)	71	(140)	0	0	330	(330)	0
Month 5	72,272	(89)	(174)	691	(124)	155	(150)	0	0	309	(309)	0
Month 6	72,272	(291)	12	607	(154)	143	(150)	0	(40)	127	(227)	(100)
Month 7	72,272	(495)	(4)	456	(125)	201	(150)	5	(40)	(152)	(601)	(753)
Month 8	72,204	(774)	9	470	(223)	178	(170)	5	(40)	(545)	(405)	(950)
Month 10	72,204	(829)	45	271	(170)	156	(178)	5	(40)	(740)	(405)	(1,145)
Month 11	72,204	(1,164)	17	340	(222)	250	(178)	5	(40)	(992)	(284)	(1,276)
Provisional outturn	72,204	(1,531)	(169)	365	(281)	507	59	20	50	(979)	(460)	(1,439)

Summary By Service

Latest Estimate £'000	Quarter 1 £'000	Period 4 £'000	Period 5 £'000	Period 6 £'000	Period 7 £'000	Period 8 £'000	Period 10 £'000	Month 11 £'000	Prov. Outturn £'000
Community Safety	3,187	0	0	(100)	(165)	(236)	(234)	(262)	(251)
Strategic Housing & GFSS	12,075	0	(118)	(105)	(135)	(137)	(189)	(251)	(246)
Parks & Countryside	9,132	0	0	0	0	0	0	0	179
Waste Strategy and Disposal	19,913	0	357	462	547	404	497	500	567
Waste Operations	4,229	0	53	72	39	(24)	(59)	(108)	(140)
Refuse Collection	16,642	0	114	145	194	290	290	324	272
Environmental Action	13,676	56	14	(5)	(68)	(182)	(205)	(109)	(241)
Car Parking	(6,650)	(56)	(420)	(469)	(512)	(868)	(1,050)	(1,239)	(1,249)
Total	72,204	0	0	0	(100)	(753)	(950)	(1,145)	(1,276)

STRATEGY AND RESOURCES

FINANCIAL DASHBOARD - 2014/15 FINANCIAL YEAR

Provisional Outturn

Overall Position

The provisional outturn position for Strategy and Resources is an overspend of £298k.

Strategy and Improvement

The service will achieve a small underspend against budget of £2k. Whilst the full staffing savings included in the base budget for restructures and vacancy factor will not be achieved in employee areas, saving in running costs and additional income from secondments and grants have been used to balance to the overall budget.

The contributions of £75k from Citizens and Communities and £150k from Public Health for the 'Socially Sustainable Leeds Programme' being run by the Young Foundation have been transferred to the Strategy and Improvement budget and the first payment of £111k will be charged to 2014/15. It is proposed to carry forward the balance £114k into 2015/16 to fund the remainder of the project.

Finance

The service has pro-actively pursued options during the year to achieve the budgeted savings as part of the 30% reduction applied to support services. This has been in the context of a number of pressures on supplies and services which have been countered by additional income, mainly court fees. A balanced position has been reported all year on the assumption that further savings can be realised during the year. The provisional outturn position is now an overspend of £55k.

Human Resources

HR have met the £218k pay savings incorporated in the budget, through freezing recruitment and the use of the early leavers initiative. Part of the Manager Challenge Programme has been funded through additional sources of income this year therefore only require £74k this year from the earmarked reserve created last year. Following these adjustments, there is a net underspend of £12k.

Technology

ICT are showing an underspend of £366k for 2014/15 - this is a minimal movement from the position previously reported. The savings accrue from a detailed review of recruitment plans - focusing on posts funded purely from LCC General Fund, the new Mobile Phone Contract and a change to fully fund the Laptop refresh programme from Essential Services Programme capital scheme (previously funded 50/50 from capital and revenue). One-off in year savings have also recently been made from re-negotiating the McAfee support contract and the SCC Hardware Maintenance contract - these are been used to fund one-off in year initiatives within ICT. External Agency staff are currently used in the short term, with the costs offset by additional income as they are funded from capital projects.

PPPU and Procurement

The provisional outturn position is an overall overspend of £980k. Although the service is operating with a significant number of vacant posts generating large savings, there is a £1.5m shortfall on income, due to a large amount of work that has been carried out as non-chargeable, mainly work on procurement, and other work that has been done at reduced rates.

Regional Policy

Regional Policy balances to the budget at year end. The majority of expenditure is covered by recharges to projects managed by Leeds City Region.

Legal Services

There has been considerable turnover within Legal Services during the year through a combination of staff leaving and internal recruitment. There have also been delays with the recruitment process and the full year effect of the appointments made this financial year will not impact until next year's budget. This has led to a significant one off in year saving on staffing, this will largely be offset by a reduction in income, with most of the incidence of the 'real' saving being in the legal budgets in other directorates. However, an underspend of £150k remains in this directorate.

Democratic Services

The budget for 2014/15 included additional income of £75k in relation to charges for school appeals. Actual income is now £43k less which is offset by savings on staffing of £100k mainly due to leavers under the Early Leavers Initiative. Additional savings arising through changes in conditions for elected members who are no longer allowed to join the LGPS amount to £80k and there are further in year savings on Members Allowances of £70k.

STRATEGY AND RESOURCES
FINANCIAL DASHBOARD - 2014/15 FINANCIAL YEAR
Provisional Outturn

BUDGET MANAGEMENT - NET VARIATIONS AGAINST THE APPROVED BUDGET

	Latest Estimate £'000	Projected Variations										Total (under) / overspend £'000	
		Staffing £'000	Premises £'000	Supplies & Services £'000	Transport £'000	Internal Charges £'000	External Providers £'000	Transfer Payments £'000	Appropriation £'000	Total Expenditure £'000	Income £'000		
Quarter 1	40,561	(346)	1	(2)	(3)	76	0	0	0	0	(274)	274	0
Month 4	40,561	224	2	(205)	5	52	0	0	0	0	78	(116)	(38)
Month 5	40,561	72	3	(36)	18	111	0	0	0	0	168	(231)	(63)
Month 6	40,561	(111)	4	(70)	11	152	0	0	0	0	(14)	16	2
Month 7	40,438	(23)	1	(241)	3	55	0	0	0	0	(205)	(346)	(551)
Month 8	43,325	(548)	0	(41)	(31)	556	0	0	0	0	(64)	447	383
Month 10	43,324	(762)	1	21	(26)	559	0	0	(16)	0	(223)	234	11
Month 11	43,324	(452)	3	20	(25)	526	0	0	(16)	0	56	(45)	11
Provisional Outturn	43,324	(916)	(3)	(47)	(44)	635	0	0	114	0	(261)	559	298

	Latest Estimate	Projected Variations									Prov. Outturn £'000
	£'000	Quarter 1 £'000	Month 4 £'000	Month 5 £'000	Month 6 £'000	Month 7 £'000	Month 8 £'000	Month 10 £'000	Month 11 £'000		
Strategy and Improvement	7,098	0	0	0	97	140	(1)	0	1	(2)	
Finance	10,315	0	0	0	1	(201)	0	0	1	55	
Human Resources	6,901	0	0	1	1	2	0	0	(18)	(12)	
Technology	14,789	0	0	0	(36)	(397)	(365)	(363)	(364)	(366)	
Public Private Partnership Unit & Procurement	246	0	0	(1)	0	3	823	449	480	980	
Regional Policy	116	0	0	0	0	0	0	0	1	(1)	
Legal Services	(1,428)	0	0	0	0	0	0	0	0	(150)	
Democratic Services	5,287	0	(38)	(63)	(61)	(98)	(74)	(75)	(90)	(206)	
Total	43,324	0	(38)	(63)	2	(551)	383	11	11	298	

CITIZENS AND COMMUNITIES
FINANCIAL DASHBOARD - 2014/15 FINANCIAL YEAR
Provisional Outturn

Overall

The provisional outturn for Citizen's & Communities is an underspend £1,464k.

Communities

The Community Centres budgets have a savings target of £110k. They have achieved £70k of this through savings on facilities management charges leaving a shortfall of £40k. A combination of turnover and maternity has generated a staffing saving of £116k. The overall position for this service is an underspend of £80k.

Customer Access

The staffing budget has come in slightly over budget (£40k) but this is partly offset by additional income from Leeds Community Health Trust. There is a further overspend of £140k as the 14/15 budget included a savings target in relation to Better Business Management (this was for Citizens and Communities as a whole), it was not possible to deliver this saving in year. The overspend on running costs of £200k is due to revenue costs associated with the implementation of the Customer Access phase 1 capital project.

Elections, Licensing and Registration

The entertainment licensing income budget was increased in 2013/14 in expectation of legislative changes that have still not materialised. As a result of this there was a risk of shortfall in income of potentially £150k which should be offset in part by £80k savings in staffing cost and £40k savings in running costs. There is also a shortfall in income for the Registrars Service (£85k) and this has been met through savings on staffing and running costs. Some savings in staffing in Vehicle Licensing are offset by additional spend in supplies and services, though as this account is ring-fenced funded, no savings would be generated for General Fund. The cost of the Local and European Elections exceeded funding by approx. £90k, this has been included in the claim but it is unlikely that additional funding will be made available. Provision of £10k has been made to fund an initiative with the Student Union to help students to register to vote in the General Election. In the light of recent challenges around charging for Sexual Entertainment Venues and an impending High Court judgement Entertainment Licensing section have evaluated a potential cost to the Council of £35k and as it is prudent to do so a provision is to be made in 2014/15 accounts to fund this.

The ongoing litigation in respect of property search fees will be concluded soon. Since the previous statement the LGA have advised that the Government are going to reimburse Council with the loss of personal search income plus interest and legal fees. Assuming this proposal goes ahead, we will receive a net amount of £291k. As we have already paid out £291k in 2013/14 the overall impact on the Council will be neutral.

Benefits, Welfare and Poverty

The Welfare, Benefits and Poverty section are reporting a £1,564k underspend.

The underspend on the Local Welfare Support Scheme amounts to £300k. In respect of DHP, an in-year contribution of £250k has been received from the HRA and the overall underspend against available funding (excluding the HRA contribution) amounts to £146k.

In respect of Housing Benefits, there is an additional overpayment income of £1,113k. The service are currently undertaking a data matching exercise between data HMRC individuals' income with Housing Benefit records. Where incorrect income has been declared resulting in higher benefits, overpayments are being raised. This is a new exercise that has not been completed in previous years so has generated considerable income above the original base budget. Council Tax Benefit has ceased but cases continue to be found of overpaid support in previous years. This money is being reclaimed from clients which generates £-352k in 14/15.

There is an overspend on running costs of £519k (mainly postage and print costs and contractor costs, much of which related to the extra work on overpayments). In addition a £75k contribution to the cost of the 'Socially Sustainable Leeds Programme' being run by the Young Foundation has been made.

It is proposed to carry forward £60k into 2015/16 to fund Chapeltown CAB (immigration work) and £79k in respect of a grant (received in 2014/15) in respect of the Fraud and Error Reduction Scheme.

CITIZENS AND COMMUNITIES
FINANCIAL DASHBOARD - 2014/15 FINANCIAL YEAR
Provisional Outturn

BUDGET MANAGEMENT - NET VARIATIONS AGAINST THE APPROVED BUDGET:

	Latest Estimate £'000	Projected Variations										Total (under) / overspend £'000
		Staffing £'000	Premises £'000	Supplies & Services £'000	Transport £'000	Internal Charges £'000	External Providers £'000	Transfer Payments £'000	Appropriation £'000	Total Expenditure £'000	Income £'000	
Quarter 1	19,235	(98)	0	255	25	0	0	0	0	182	(183)	(1)
Month 4	19,432	(125)	2	34	30	(14)	0	0	0	(73)	68	(5)
Month 5	19,432	(253)	3	107	30	(14)	0	2	0	(125)	122	(3)
Month 6	19,432	(198)	3	108	30	(14)	0	2	0	(69)	66	(3)
Month 7	19,448	(259)	(1)	126	27	(14)	0	0	0	(121)	(406)	(527)
Month 8	19,448	(174)	1	(2)	27	186	0	(3,153)	0	(3,115)	2,356	(759)
Month 10	19,396	(34)	1	(2)	27	186	0	(2,960)	0	(2,782)	2,131	(651)
Month 11	19,396	46	26	(92)	31	213	0	(4,162)	0	(3,938)	2,826	(1,112)
Provisional Outturn	19,396	(159)	59	(207)	26	234	0	(4,333)	139	(4,241)	2,777	(1,464)

	Latest Estimate £'000	Quarter 1	Month 4	Month 5	Month 6	Month 7	Month 8	Month 10	Month 11	Prov. Outturn £'000
		£'000	£'000	£'000	£'000	£'000	£'000	£'000	£'000	
Communities	5,824	(1)	(4)	(2)	(2)	(3)	(43)	(43)	(43)	(80)
Customer Access	11,342	0	(2)	(2)	(2)	(2)	209	349	374	358
Elections, Licensing & Registration	630	0	1	1	1	2	165	165	202	(178)
Benefits, Welfare and Poverty	1,600	0	0	0	0	(524)	(1,090)	(1,122)	(1,645)	(1,564)
Total	19,396	(1)	(5)	(3)	(3)	(527)	(759)	(651)	(1,112)	(1,464)

PUBLIC HEALTH FINANCIAL DASHBOARD - 2014/15 FINANCIAL YEAR Provisional Outturn

Overall

2014/15 is the second year of the Public Health function being carried out by Leeds City Council. The first year allocation of government funding was £36.9m and at the end of 2013/14 there was an overall in year underspend of £947k of the ring fenced grant. This amount has been carried forward to 2014/15 in accordance with the grant conditions. Of this amount, £655k is being used to fund expenditure which was committed in 2013/14, but did not take place by the end of the year. Added to the 2014/15 allocation of £40.5m, the total amount available for the ring fenced Public Health function in 2014/15 is £41.49m. As with last year, funding is ring-fenced to Public Health activities and any underspend would be carried forward into the next year.

For 2014/15 the Supporting People Service, Staff and Drugs Commissioning budgets have transferred to the Public Health directorate.

The overall position now reflects an additional £750k allocated in year to support existing Council services. In addition it has been possible to identify underspends which it is proposed to carry forward to next year to assist with the general fund budget situation. The overall underspend for 2014/15 is £1,371k, of which £1,055k will be carried forward as part of the ring fence arrangements.

Following further investigation, the DoH £278K PCT inherited legacy liability is unlikely to be forthcoming. As this had been provided for in the 2014/15 budget, there has been an underspend on this issue. This underspend has been allocated to other projects which are included in the details below.

Staffing

A further virement has been completed to move budget from staffing to fund known increased in commissioned services. A review of the posts is now ongoing to ensure the council can fulfil its Public Health responsibilities. This process has been delayed and the underspend is likely to increase further as the recruitment process is followed. In March there is an underspend of £186k underspend in staffing costs within the ring fenced grant element.

Commissioned and Programmed Services

This is the main area of spend with a current budget of £36.4m. Public Health commissions and funds services directly and with other parts of the authority. Almost all the contracts are fixed price with payments made on a monthly or quarterly basis so there is minimal risk of over (or under) spend. However there are some contracts which are based on payment by activity. There are risks of under or over trading on these contracts and these are being monitored closely to minimise any impact on the budget. This includes:

- * Sexual Health treatment and testing by Leeds Teaching Hospitals Trust and out of area testing for Leeds patients
- * Pharmacy supervised consumption (methadone), nicotine replacement therapy (NRT) and enhanced sexual health services
- * GP NHS Health check, smoking cessation and sexual health services
- * Drug misuse prescribing, dispensing and diagnostic tests

Quarter 3 data for activity based contracts has been analysed to establish a realistic end of year position, several of these contracts have seen an increase in activity these include sexual health out of area treatment and testing, IUCDs and Implants provided by GPs and drugs supervised consumption provided by pharmacies. In addition there has been a decrease in nicotine replacement therapy provision and NHS Health Checks this has resulted in budget adjustments in month 11 to account for this fluctuation and increase in costs.

Outturn includes a credit of £-71k received from Leeds Teaching Hospitals Trust for quarter 3 sexual health GUM activity.

The Public Health ring-fenced grant for 2014/15 is funding other council Public Health activity. In total, nearly £3m additional funding has been allocated across a range of Public Health services:- Care and Repair (£194k), Luncheon Clubs (£185k), Active Lifestyles services (£369k), Family Outreach workers/Children's centres (£777k), Leeds Directory (£132k), Leeds Irish Health and Homes (£33k), Black Health Agency Sexual Health skyline project (£289k), Neighbourhood Networks (£600k) and Residential Rehab (£150k).

Cost savings of £603K have been identified from Public Health in 14/15 which will be carried forward into 15/16 as part of the public health ring-fenced grant in order to fund other Council Public Health services (Neighbourhood Networks, Children's Centres) and to cover any budget risks due to the Council taking on new responsibilities for more drugs programmes, this could include a new drug being considered to treat alcoholism which is more expensive than current drugs which are used. This funding has been allocated to earmarked reserves in order to fund these potential budget issues in 2015/16 and remove any risk to the overall Council budget.

In addition to the increase in grant allocation, there is £947k unused grant from 2013/14 brought forward for use in 2014/15. The majority of this has already been committed to specific projects where the tendering process has already taken place. A further £153k will be used to fund 2013/14 Sexual Health treatment and testing activity due to Leeds Teaching Hospitals Trust reporting incorrect data at year end (2013/14).

As part of the overall virement, budget has now been transferred to fund the Public Health contribution towards the corporate and democratic costs incurred by the Council. This has been partly offset by additional secondment income and a refund from St Martin's. As it has been determined that it is highly unlikely that the PCT legacy balance from the Department of Health will not be required, this has now been allocated to other programmes and projects including the Young Foundation.

Other non staffing / non contractual savings amount to £145K.

Supporting People

Staff - the service has seen 3 staff leave the section during the year and some others move into secondment roles - this has been offset in part by the filling of 2 other vacancies since the restructure of the team. The PO3 grades have been regraded to PO4 in an attempt to retain the team members and ensure consistency of service provision, knowledge and skills for the particular type of contract work - other Commissioning Teams in the Council are graded at PO4.

The staff are budgeted through the General Fund but there is a yearly service charge to PH of approx. £360k which is based on the percentage of time the team works on behalf of PH contracts. This may rise as further PH contracts are added to the portfolio. The Team also work on Supporting People Housing contracts (£10M) which still reside within Environment and Housing so their time is split accordingly.

The embargoed areas of spend have been adhered to and projected budget underspends have been calculated.

Drugs Commissioning

Drugs Contracts - the drugs contracts are negotiated, procured and extended as required. The majority are paid quarterly in advance. All funding has been agreed and partially receipted - particularly the PCC income which is now guaranteed for this financial year and until the end of 2016. After that contracts, in line with that loss of funding, will either be stopped in year or re-negotiated or alternative sources of funding sought.

For 14/15 a Carers Leeds contract extension and the York Street Practice drugs costs will be met by specific available funds from balance sheet - a total of £60k.

PUBLIC HEALTH
FINANCIAL DASHBOARD - 2014/15 FINANCIAL YEAR
Provisional Outturn

BUDGET MANAGEMENT - NET VARIATIONS AGAINST THE APPROVED BUDGET

	Latest Estimate £'000	Projected Variations										Total £'000
		Staffing £'000	Premises £'000	Supplies & Services £'000	Transport £'000	Internal Charges £'000	External Providers £'000	Transfer Payments £'000	Total Expenditure £'000	Income £'000	Appropriation £'000	
Quarter 1	490	(400)	0	0	0	0	230	0	(170)	0	170	0
Month 4	490	(462)	0	72	0	171	117	0	(102)	(68)	170	0
Month 5	490	(534)	0	76	0	172	318	0	32	(67)	35	0
Month 6	490	(798)	2	28	(2)	132	488	0	(150)	(109)	0	(259)
Month 7	490	(133)	3	(90)	(1)	0	35	0	(186)	(109)	107	(188)
Month 8	490	(283)	3	(144)	(14)	0	(291)	0	(729)	(99)	785	(43)
Month 10	490	(294)	3	(168)	0	8	(340)	0	(791)	(63)	801	(53)
Month 11	490	(210)	2	(177)	1	(327)	(641)	0	(1,352)	(60)	1,036	(376)
Provisional Outturn	490	(246)	6	(394)	8	(1)	(834)	0	(1,461)	21	1,055	(385)

	Latest Estimate £'000	Quarter 1 £'000	Month 4 £'000	Month 5 £'000	Month 6 £'000	Month 7 £'000	Month 8 £'000	Month 10 £'000	Month 11 £'000	Prov. Outturn £'000
Public Health grant	(41,487)	0	0	0	0	0	0	0	0	0
PH staffing and general running costs	4,825	(400)	(330)	(395)	(728)	(205)	(358)	(353)	(290)	(340)
Commissioned and Programmed Services:										
General Public Health	375	200	0	0	(14)	0	(164)	(164)	0	(128)
Health Protection & Population Healthcare	1,813	0	0	0	0	(35)	(55)	(66)	(81)	(112)
Healthy Living and PH Intelligence	16,473	30	30	30	146	50	(85)	(95)	(58)	(22)
Older People and Long Term Conditions	2,975	0	0	0	251	0	150	150	(210)	(339)
Child and Maternal Health	5,637	0	2	2	2	(90)	(150)	(150)	(150)	(168)
Mental Wellbeing	9,389	0	128	128	108	23	(123)	(123)	(247)	54
Transfer to reserves	0	170	170	35	0	107	785	801	1,036	1,055
Supporting People	558	0	1	0	(25)	(36)	(53)	(53)	(376)	(385)
Drugs Commissioning	(68)	0	0	0	1	(2)	0	0	0	0

CIVIC ENTERPRISE LEEDS

FINANCIAL DASHBOARD - 2014/15 FINANCIAL YEAR

Provisional Outturn

Overall position

The CEL budget includes savings and efficiencies amounting to £1.4m. The two specific pressures within Commercial Trading (amounting to £400k) that have been reported for several months are now almost completely offset by savings elsewhere within the group, mainly linked to the special budget measures implemented in October. The only new pressure now reflected in the overall position is the impact of the 2014-15 pay settlement which amounts to £125k. CEL Group at provisional outturn is still reporting a pressure of £125k.

Business Support Centre

£280k underspend on pay & £14k underspend other expenditure is now mainly as a result of several early leavers within the service and additional income from Schools, Academies & Barclay Card, £18k. Total £312k underspend.

Facilities Management

Overall £115k underspend split £160k savings on pay and £30k NNDR savings for St George's House - costs to be treated as part of Changing the Workplace. Additional NNDR rebates received for Civic Buildings £63k. Other general premises savings £93k. Offset by reduced income of £231k.

Commercial Services

Following settlement of the 2014-15 pay award there is a new pay pressure of £167k in Cleaning (£105k) and Catering (£62k) offset by additional income £42k from HRA. Net effect £125k. Additionally there are the 2 previously reported budget pressures. Firstly the decision to decrease the price of a paid primary school meal from the budget assumption of £2.50 per KS2 meal to £2.30 on commercial grounds, results in a financial pressure for Catering of £250k.

Secondly, for Property Maintenance a budget assumption was that the service would deliver £2m turnover, generating £200k profit. The necessary turnover will now not be achieved. An additional £100k pressure for Lift installation schemes. Service will no longer deliver this type of work due to the majority being sub-contracted. Reflects lost profit.

£20k staff savings in School Crossing Patrol due to not implementing a pay grading review & further £25k savings on the Commercial Overhead account from £10k staff savings and £15k supplies & services. Further pay pressures within CEL Trading of £93k have been reflected on the action plan and relate primarily to cleaning.

Corporate Property Management

£250k savings on the £5m CPM Property Maintenance budget as a result of the special budget measures introduced in Autumn 2014, offset by pay pressure of £90k taking net underspend down to £160k.

BUDGET MANAGEMENT - NET VARIATIONS AGAINST THE APPROVED BUDGET:

	Latest Estimate £'000	Projected Variations										Total (under) / overspend £'000	
		Staffing £'000	Premises £'000	Supplies & Services £'000	Transport £'000	Internal Charges £'000	External Providers £'000	Transfer Payments £'000	Appropriation £'000	Total Expenditure £'000	Income £'000		
Quarter 1	12,834	(185)	35	(30)	0	5	0	0	0	0	(175)	625	450
Month 4	12,834	(370)	8	(2,895)	9	1	0	0	0	0	(3,247)	3,649	402
Month 5	12,834	(451)	11	(2,886)	10	2	0	0	0	(9)	(3,323)	3,723	400
Month 6	12,834	(414)	(17)	(2,913)	2	2	0	0	0	(9)	(3,349)	3,749	400
Month 7	12,842	(413)	(192)	(3,130)	2	(3)	0	0	0	0	(3,736)	3,745	9
Month 8	13,040	(174)	(213)	(2,998)	16	(3)	0	0	0	0	(3,372)	3,497	125
Month 10	13,040	0	(215)	(3,180)	16	(3)	0	0	0	0	(3,382)	3,507	125
Month 11	13,040	91	(548)	(3,072)	12	3	0	0	0	0	(3,515)	3,640	125
Provisional Outturn	13,242	109	(476)	(3,195)	16	7	0	0	0	0	(3,539)	3,664	125

	Latest Estimate £'000	Quarter 1 £'000	Month 4 £'000	Month 5 £'000	Month 6 £'000	Month 7 £'000	Month 8 £'000	Month 10 £'000	Month 11 £'000	Prov. Outturn £'000	
Business Support Centre	4,054	0	0	(3)	(49)	(120)	(120)	(129)	(245)	(312)	
Commercial Services	(4,724)	450	401	402	449	179	293	552	670	712	
Facilities Management	7,462	0	1	1	0	(50)	(48)	(48)	(50)	(115)	
Corporate Property Management	6,248	0	0	0	0	0	0	(250)	(250)	(160)	
Total	13,040	450	402	400	400	9	125	125	125	125	

2014-15 Procurement Report

1.1 The Chief Officer Public Private Partnerships and Procurement was asked to provide statistical procurement information to Executive Board every quarter. This report provides information in relation to the 2014/15 financial year.

2. Procurement Savings

2.1 The delivery of procurements, and in turn procurement savings, are a result of cross-functional working with directorates. The procurement category teams work closely with directorate colleagues to seek to secure procurement and contract efficiencies and to reduce off-contract and non-contract spend. Agreeing and 'capturing' procurement savings, in discussion with directorates, enables budget holders to make informed choices and, where possible, translate identified saving opportunities into 'cashable' savings. The high level actual and forecast savings in relation to the fourth quarter are detailed below: Updated Mar 2015

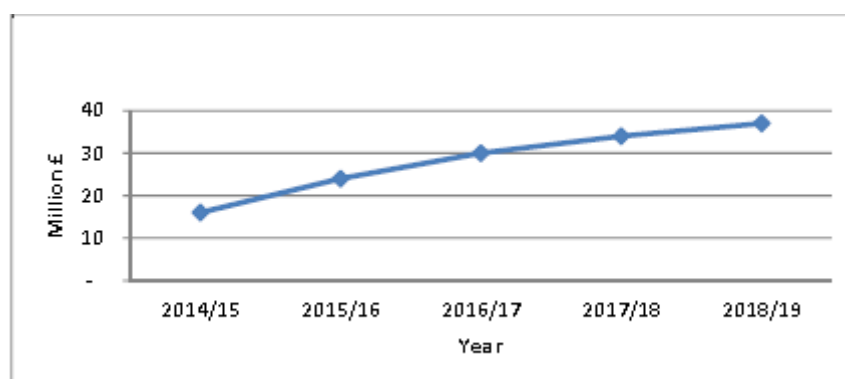
	2014/15	2015/16	2016/17	2017/18	2018/19	Total
	£000's	£000's	£000's	£000's	£000's	£000's
Savings on contracts secured to date	(15,727)	(6,545)	(3,502)	(2,028)	(1,826)	(29,628)
Forecast savings on non-contract spend and PFI savings	-	(2,060)	(2,060)	(2,060)	(915)	(7,095)
Total Anticipated Savings	(15,727)	(8,605)	(5,562)	(4,088)	(2,741)	(36,723)

2.2 There has been a significant increase in 2014/15 savings of £6,950k with the agreement of the contract variation in settlement of performance failures on the Street Lighting PFI contract. The outturn saving of £15.7m for 2014/15 gives an increase of 191% against the original budget of £5.4m.

2.3 These savings are in addition to the £6.423m recorded for 2013/14

2.4 In addition to the cashable savings identified above the savings report also identifies cost avoidance or 'non cashable savings', for example whereby having implemented good procurement controls, or contract management, a price increase has been avoided or where the re-procurement of a contract has resulted in 'more for less'. By definition it is difficult to prove these savings as they are not usually quantifiable from a budget perspective. Nevertheless they do demonstrate the value added by effective procurement intervention and add value to the process.

2.5 Graph of Cumulative Procurement savings 2014/15 to 2018/19



3. Orders placed

3.1 The following financial information is sourced from an analysis of all orders recorded in the council's main financial system, FMS. On the payments system, each creditor (a body or person to which a payment is made by the council) has an indicator on their record which allocates them to a category. Such categories include private companies, commercial individuals (sole traders), other public sector bodies, and the third sector. The classification of organisations is carried out by colleagues in corporate finance with typically several hundred new creditor organisations allocated to a category each month.

3.2 These figures do not include orders placed through feeder systems, such as Orchard, purchasing cards, or payment requisitions where BACS or cheque payments are made through FMS without the Business Support Centre processing an invoice and where therefore there is no associated order.

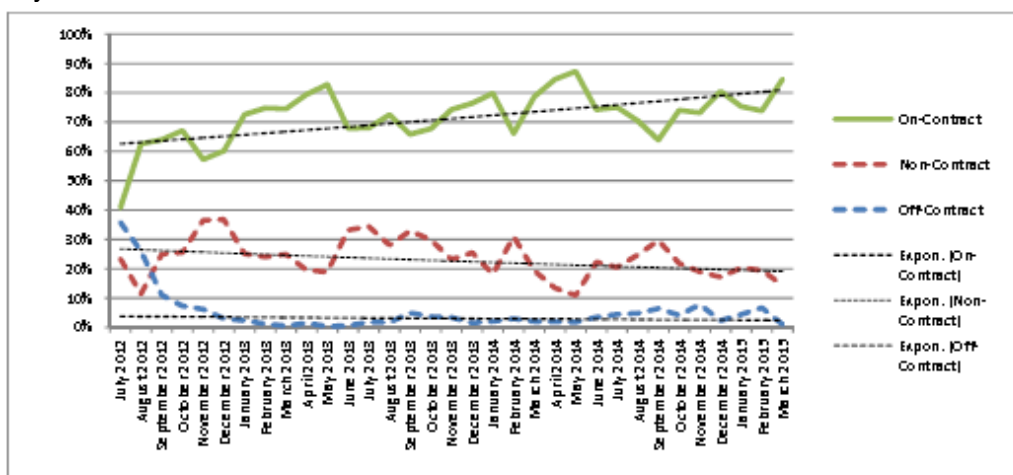
3.3 The table below shows all orders placed in FMS in 2014/15 - the final column shows the data from 2013/14 as a comparator.

Classification	Total Value 2014/15	Numbers of Orders	% of Total	2013/14
On Contract	£262,139,794	18,106	75.34%	73.91%
Non-Contract	£48,764,736	18,936	14.02%	18.09%
On Contract - Quasi	£16,671,308	3,460	4.79%	2.60%
On Contract - Waiver	£2,578,472	73	0.74%	1.63%
Off-Contract	£10,165,078	4,562	2.92%	1.72%
Non-Contract - One off or non-influenceable	£7,608,832	1,041	2.19%	2.06%
Grand Total	£347,928,221	46,178	100.00%	100.00%

3.4 Definitions;

- On contract is an order placed with a contracted supplier.
- Non-contract is an order placed where no contract exists for the goods or service.
- Off contract is an order placed where there is a contracted supplier but the order raiser uses a different supplier.
- Waivers are required where the relevant Chief Officer is able to justify a genuine exception to the requirements for competition under Contract Procedure Rules.
- Quasi contracts are virtual contracts put in place to aggregate spend with a view to evaluating the requirements of a contract.

3.5 The graph below shows the % of on, off and non-contract orders placed on FMS from July 2012 to March 2015.



4. Local Suppliers

4.1 Orders placed with local suppliers in 2014/15 are detailed below. The final column shows the data from 2013/14 as a comparator.

Local / Non Local	Total Value 2014/15	Numbers of Orders	% of Total	2013/14
Local Spend	£145,995,057	20,741	41.96%	39.59%
Non-Local Spend	£201,933,164	25,437	58.04%	60.41%
Grand Total	£347,928,221	46,178	100.00%	100.00%

4.2 Definition;

- Suppliers with a Leeds metropolitan area postcode have been included in this data. These are postcodes LS1 to LS29 plus BD3, BD4, BD10, BD11, WF2, WF3, WF10, WF12, WF17.

5. Third sector

5.1 Orders placed with third sector suppliers in 2014/15 are detailed below. The final column shows the data from 2013/14 as a comparator.

Supplier	Total Value 2014/15	Numbers of Orders	% of Total	2013/14
Third Sector	£70,925,698	5,417	20.39%	17.76%
Non Third Sector	£277,002,522	40,761	79.61%	82.24%
Grand Total	£347,928,221	46,178	100.00%	100.00%

5.2 Definition;

- The Local Government Association defines this sector as “non-governmental organisations” (NGOs) that are value-driven and which principally reinvest their surpluses to further social, environmental or cultural objectives.
- Third sector includes charities, community groups, churches and faith groups, sports and recreational clubs, social enterprises and partnerships and trade unions and associations.

6. Small and Medium Enterprises (SMEs)

6.1 Orders placed with small and medium enterprises (SMEs) in 2014/15 are detailed below. The final column shows the data from 2013/14 as a comparator.

Local / Non Local	Total Value 2014/15	Numbers of Orders	% of Total	2013/14
Local Spend	£145,995,057	20,741	41.96%	39.59%
Non-Local Spend	£201,933,164	25,437	58.04%	60.41%
Grand Total	£347,928,221	46,178	100.00%	100.00%

6.2 Definition;

- SMEs are defined as having a turnover of less than £25.9 million and fewer than 250 employees. This data was collated by using the categorisation selected by the supplier upon registration on Yortender (the council’s electronic tendering site) and then verified where possible against data from the Department of Business Innovation and Skills.